

YOUTH MOVE NATIONAL

Job Announcement Director of Resource Development

Part Time (20 hours per week)
Salary commensurate with experience
Reports to Board of Directors

About Youth MOVE National

Who We Are

Youth M.O.V.E National is a youth led national organization devoted to improving services and systems that support positive growth and development by uniting the voices of individuals who have lived experience in various systems including mental health, juvenile justice, education, and child welfare.

What We Do

We the members of Youth M.O.V.E. National will work as a diverse collective to unite the voices and causes of youth while raising awareness around youth issues. We will advocate for youth rights and voice in mental health and the other systems that serve them, for the purpose of empowering youth to be equal partners in the process of change.

Why We Do It

We the members of Youth 'Motivating Others through Voices of Experience' (M.O.V.E.) National envision systems in which every youth person that enters a youth serving system is being prepared for life through genuine opportunities and authentic youth involvement throughout all systems levels. We help guide the redevelopment of the systems so that no youth falls through the cracks. We advocate for youth to utilize their power and expertise to foster change in their communities and in their own lives.

Youth M.O.V.E. National works toward the day when all people will recognize and accept the culture of youth, their families, and the communities that serve them in order to be truly culturally-competent. Youth M.O.V.E. National looks forward to the day when youth are no longer treated as numbers, problems or caseloads, but as individuals and humans. We will all stand as partners: youth, youth advocates, supporters, parents, and professionals to see our youth become successful.

How We Do It

- Assist in developing the Youth Leadership program at meetings
- Create youth movement principles and policies

- Develop training tools, guides and other documents
- Unite the voices and causes of youth.
- Act as consultants to youth, providers, families and other adults
- Provide national youth leadership representing youth served by mental health and other youth-serving systems
- Coach others in the area of authentic youth involvement

About The Position

YMN seeks a highly skilled person to fill the Director of Resource Development position. This person will be a part of the national leadership team.

Duties include, but are not limited to the following:

- Works with the CEO to design, implement and manage all fundraising activities including individual giving, endowment development, and other related solicitations.
- Manages all strategies and activities for donor cultivation, solicitation, and relations.
- Maintains contact with and develops grant proposals and reports for funders.
- Maintains official records and documents, and ensure compliance with federal, state and local regulations.
- Supports the CEO in representing YMN's needs, accomplishments, and relationships to funders.
- Assumes responsibility for all Development reports to the Board, attends all Board Meetings, serving as ex-officio member of the Resource Development Committee.
- Develops fundraising training for Resource Development Committee members.
- Creates office systems to support all development projects and operations.

Position Qualifications:

The Director of Resource Development will possess strong verbal, written and oral communication skills. Candidate should have the ability to recruit, train and successfully manage volunteers in order to achieve fundraising goals and network and partner with all stakeholders, including a broad and diverse representation of community organizations. The position requires skill in multi-tasking, meeting deadlines and performing under pressure. Candidate should have the ability to: work both independently and in a team environment; manage relationships with community partners, community investors and community programs; and effectively lead, inspire mentor and develop a goal-oriented culture.

The Director of Resource Development will operate as a collaborative member of the Youth MOVE National (YMN) team and possess a combination of skills, experience, and passion in the following areas:

- Five years of experience in development, especially in individual campaigns and grant-seeking

- Skills in collaboration and teamwork
- The ability to be flexible and adaptable
- Entrepreneurial with a self-led attitude
- Some experience in sponsorships, budgeting and financial planning
- Excellent presentation and communications (written and oral) skills
- Experience with and acquainted with major National Foundations
- An understanding and commitment to social justice issues and nonprofit development/capacity building.
- Must be able to maintain a home-based office and be equipped to work remotely.

Application Instructions

Please submit cover letter and resume via email to marvincalexander@gmail.com by July 20, 2012.